

## BIOROB common calendar

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The BioRob common calendar is hosted on our server, and is accessible with write access by all lab members. It can be accessed using any CalDAV compatible client (e.g., the Lightning add-on in Thunderbird, iCal on MacOS and iPad/iPhone; Android calendar application requires a plugin, check for example [org.gege.caldavsyncadapter](http://org.gege.caldavsyncadapter); Windows Calendar supports CalDAV but the feature is hidden; Microsoft Outlook users can install the open source [Outlook CalDav Synchronizer](http://Outlook.CalDav.Synchronizer) program).

*Please note that a group synchronization is required on the server after the first login of a new user, please ask if you receive an “Access denied” message, or if all events just display as “Busy” without any further description.*

### Configuring the BioRob calendar

Although the information given below explain the detailed steps to add the calendar to Thunderbird (using the integrated Lightning calendar add-on), the CalDAV URLs are valid with any standards-compliant CalDAV client. Currently there is no web interface to the calendar, although it is a planned feature.

The Lightning add-on should be automatically installed in recent versions of Thunderbird; if it is not the case, you can add it (*Add-ons* in the *Tools* menu) and restart Thunderbird. Click on the calendar icon to open the corresponding tab. To add the BioRob calendar, right-click in the calendar list (where there is a default local calendar named *Home*), choose *New calendar*, then *On the network*. Select a CalDAV calendar, and enter the corresponding URL in the *Location* box. The CalDAV address is:

<https://biorob2.epfl.ch/calendar/caldav.php/biorob/calendar/>

A read-only calendar displaying the absences of the lab (as they appear on [absences.epfl.ch](http://absences.epfl.ch)) is available at the following CalDAV URL (the data is updated once per hour):

<https://biorob2.epfl.ch/calendar/caldav.php/biorob/absences/>

Once the calendar has been added, you will be asked to enter your credentials for connection, use your GASPARE username and password. If you want, you can configure your personal calendar too, whose URL is (replace *user* with your EPFL user name):

<https://biorob2.epfl.ch/calendar/caldav.php/user/calendar/>

If you want to color the calendar items by category, you can use the Add-on Manager to download and install the *Calendar Tweaks* add-on, on which you can disable all options, except those:

- Apply category color to event backgrounds (All Views) (Today Pane)
- Use calendar color if no category color (All Views) (Today Pane)